

Mover's Checklist

6-8 Weeks Prior

- Draw a floor plan of your new home to help place furniture
- Begin using up non-transportable foods & flammable materials
- Contact moving company to enquire about services
- Gather & file away records (medical, financial, school, etc.)
- Resign or transfer club memberships
- Obtain change of address kit from USPS
- Notify parties regarding change of address:
 - Health insurance
 - Auto, home & life insurance
 - IRS
 - Accountant
 - Bank
 - Credit card companies
 - Magazine & newspaper subscriptions
 - Clubs & associations memberships

3-4 Weeks Prior

- Make house repairs
- Arrange for storage needs
- Confirm moving arrangements
- Service your car
- Service appliances
- Make arrangements for houseplants (non-transportable)
- Have a garage sale
- Pack items not often used
- Label boxes by room and fragility

2 Weeks Prior

- Transfer bank accounts
- Transfer safety deposit boxes
- Confirm forwarding address with USPS
- Transfer services:
 - Electricity
 - Gas
 - Water
 - Phone
 - Cable
 - Internet

1 Week Prior

- Take new home measurements for door frames, hallway width, etc.
- Transfer prescriptions to your new pharmacy
- Return library books & other borrowed items

- Dispose of non-transportable household chemicals:
 - Lighter fluid
 - Gasoline
 - Propane tanks
 - Kerosene
 - Cleaning fluids

3 Days Prior

- Defrost refrigerator/freezer
- Verify payment amount with movers
- Launder clothes
- Set aside legal documents & valuables to be kept with you during the move
- Finish any last-minute packing; leave only clothes and toiletries as necessary for the last few days
- Pack a moving day kit:
 - First aid kit
 - Paper towels
 - Trash bags
 - Maps
 - Cloth towels
 - Toilet paper
 - Camera & film
 - Snacks
 - Plastic cutlery

Moving Day

- Turn off: water, appliances, a/c, lights
- Ensure mover has your immediate contact information
- List all items/boxes loaded into moving truck
- Be available onsite to assist movers with placement
- Set up beds first
- Allow electronic devices such as personal computers, TVs, and stereos to adjust to room temperature before use (24 hrs)